



Information Literacy Rubric

WSU Tech recognizes the importance of Information Literacy in the 21st workplace. As a result, information literacy is one of four outcomes all graduates should be able to demonstrate upon completion of their program coursework. WSU Tech utilizes a standard rubric for the assessment of information literacy. This rubric is adapted from the ACRL Information Literacy Standard. Faculty utilize the range below to determine student performance. Students must achieve a score of 75% or better (15 points or 21 points if optional items are assessed) to be considered proficient.

Criteria	Accomplished – 4 Points	Proficient – 3 Points	Developing– 2 Points	Novice – 1 Point
Determine the extent of information needed	Able to adopt search processes to topic; knows what keywords and phrases to employ	Show an increased understanding of the information need for the topic; refines keywords and develops synonyms for search terms	Understands the nature & scope of assignment; determines general keywords in relation to the topic in order to begin searching	Unable to narrow topic; unsure of how to find information needed for the assignment
Select finding tools	Identifies disciplinary research sources; Utilizes non-traditional sources	Selects appropriate tools for research on a particular topic	Understands the difference between scholarly and general resources; seeks assistance in selecting information	Unclear as to what information sources to use or where to find sources appropriate to the information needed
Search/use finding tool features	Consistently utilizes advanced search techniques/features to retrieve appropriate information	Finds & utilizes advanced searching tools; understands & utilizes controlled vocabulary	Uses basic search tools while demonstrating how searches may be limited or expanded by modifying search parameters	Demonstrates and applies appropriate search tools including keyword searching
Retrieve sources	Identifies various retrieval methods for items not available in the library	Efficiently retrieves different formats of information	Determines availability of and locates sources	Recognizes different information formats
Evaluate sources	Evaluate sources using discipline-specific criteria	Understand difference in quality of various information sources	Understands the difference between primary and secondary sources	Limited ability to evaluate information quality and sources
Document sources	Utilizes discipline specific citation formats; locates	Able to correctly complete citations	Interprets citations & is able to locate a	Understands the need to cite sources



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(optional for CTE)	source material from citations	for various formats	required style guide	
Understand economic, legal, and social issues(optional for CTE)	Understands the economic issues of information; recognizes when to obtain copyright permission	Uses information ethically	Properly cites sources using a standard format; understands plagiarism & does not plagiarize	Understands college policies regarding plagiarism & intellectual integrity